

Meadowlark Elementary PTO Meeting Minutes

November 7, 2011

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- Welcome:** Chris Steward, PTO President, called the meeting to order at 12:17p.m. Fourteen parents were in attendance.
- Secretary's Report:** Motion to approve the October 3, 2011 meeting minutes was made by Janelle McCray and seconded by Melissa Horner. Motion carried.
Stacey Ellington for Summer Crook
- Treasurer's Report:** Amy Rech presented current transactions for the month of October. Motion to approve the treasurer's report was made by Tami Braudaway and seconded by Kacy Collinsworth. Motion carried. If you have receipts for PTO purchases, please turn in to Amy Rech. It was presented to the attending PTO members that debit cards for the PTO account have been ordered. It will make purchasing certain items easier online with companies that don't use checks. Two cards for the treasurer and asst. treasurer have been ordered from the bank.
Amy Rech
- Thank you:** Stacey Ellington for inputting all the names and coordinating the school directories. Janelle McCray and Art Helper Committee for hanging students art around the school. Jennifer Baker and Denisa Dexter and Parent-Teacher Conference Meal Committee for providing meals during conferences. Jill Sagehorn and Book Fair Committee for running the book fair. Sarah Ullmann, Stacey Ellington, and AR Reading Committee for AR recess. Marissa Blount and Nurse Helper Committee for organizing vision and hearing checks. Jana Farney and All Room Parents for Fall parties on Oct. 28th. Becky Austin and Counselor Helper Committee for Red Ribbon Week.
Chris Steward
- President's Report:** Thanks to everyone for a successful book fair. Thank you to the Book Fair Committee member for volunteering to fill all the shifts during the fair and thanks to those who supported the book fair by shopping. We had a great turn out for Family Night! Mrs. Eastman reports the library received \$4712.42 profit which goes to buy new Scholastic books for the Meadowlark library.
Chris Steward
- Book Fair:** Jill Sagehorn
- Caring and Sharing:** The Andover Food Bank is extremely low on food, especially pork and beans, macaroni and cheese, canned tuna, green beans, and toilet paper. The food bank has asked Meadowlark to move the annual food drive to November (instead of December). The school will collect donated food and other items from November 1 to November 22. Send non-perishable items to school. Students can place the non-perishable item at the lobby display. PTO volunteers will deliver the food weekly to the Andover Food Bank, housed at Andover Methodist Church.
Jill Sagehorn and Janelle McCray
- Boxtops:** The count for October has not yet been completed. The September boxtops have been sent in, and we can expect a check for approx. \$1700.00 in December which is the total boxtop values from last spring and September combined. Boxtops are little coupons found on grocery items. Each coupon is worth 10 cents to the school. Don't think that's very much? Each coupon counts at Meadowlark where the total Meadowlark received from Boxtops last year was greater than \$2000! Check out <http://www.boxtops4education.com> for participating products and special offers. Also, Dillons has teamed up with Boxtops for special offers at www.RewardYourSchools.com.
Chris Steward for Kassie Zwiener
- Holiday Staff Meal:** The Holiday Staff Meal that the PTO provides for staff members in early December has not been scheduled, yet. If you are on the committee or are a member of the PTO general volunteer list, look for an email with details soon.
Rachel Speer

Yearbook*Tammi Braudaway*

The first yearbook picture deadline is November 11. Please submit candid shots of fall parties or any other school event to Tammi Braudaway at tbraudaway@hotmail.com. Make sure you do not compress the file when emailing. Alternatively, you can download your pictures to a yearbook flash drive. Contact **one** of the following yearbook grade leaders to borrow a flash drive:

K	Jill Sagehorn	sagehorn@cox.net	733-9358
1 st	Janelle McCray	andoverlegoclub@att.net	733-2308
2 nd	Kassie Zwiener	kassiezwiener@gmail.com	733-2692
3 rd	Nancy McLeroth	nancymcleroth@hotmail.com	351-5054
4 th	Amy Rech	rechsa@yahoo.com	218-1169/210-8982
5 th	Chris Steward	kujhawks@sbcglobal.net	655-4264

PTO Grants*Melissa Horner and
Kassie Zwiener*

One staff grant was submitted and approved for October. Mr. Bextel received \$135.55 for a Time for Kids magazine subscription. Each student in his fourth grade class will benefit.

Music Program*Jill Reeves*

The 5th grade music program will be November 29th at the ACHS auditorium. Volunteers are needed for decorating November 28th and 29th from 9-11 am at the auditorium. Volunteers are also needed on November 29th during the program to run the DVD table and for tear down after the program. Contact Jill Reeves at jill_reeves@sbcglobal.net or 409-5736.

Nurse Helper*Marissa Blount*

Thanks to all the volunteers for their help in getting through most of the vision and hearing screenings. The help was greatly appreciated. We still have a few classes left to do and dates for those will be coming once those classes have been scheduled.

Recycling*Chris Steward*

The free classroom recycling containers from Waste Management were delivered to classrooms. Weekly, student council members will empty the containers into the big recycling bins at the school. After this meeting, if you can, please stay to count drink pouches to send to Terracycle. The school receives 2 cents per pouch. Also, during this meeting and the December meeting, a shirt swap will take place. Bring outgrown school shirts from the selection that may fit your children.

Supply Cabinet*Chris Steward*

This is a new PTO committee, established to buy classroom supplies for teachers because their budgets have been decreased. Some teacher supplies are purchased and are in the teacher workroom in the cabinets under the mailboxes. More supplies will be purchased in the next two weeks.

Principal's Report*Chris Steward for
Jody Baker*

Thank you to all the parents and volunteers for the meals during Parent-Teacher Conferences and to the Room Parents for putting on the Fall classroom parties.

Unfinished**Business***Chris Steward***New Business***Chris Steward***none****1. December PTO Social**

A movie night will be held for the December 5th PTO Social at 6:30 pm. A movie will be in the cafeterium for the kids. Parents are welcome to join after a brief business meeting in the library. Supervision will be provided.

2. Andover Parent Legislative Council (APLC)

APLC is a parent-led, volunteer organization that supports all USD 385 Andover public schools through legislative advocacy. The Council tracks legislation, relays information to parents/community members, and facilitates communication between district parents and our elected representatives. During the school year, the council meets on the third Tuesday of each month from noon to 1 pm at the Andover District Office, 1432 N. Andover Road. The meetings are open to the public.

Volunteer to be the Meadowlark representative at the APLC meetings!

The next meeting is Tuesday, Nov. 15 from noon to 1 pm at the district office. Rep. Hedke will update on the upcoming 2012 legislative session.

3. New item for the school

The Meadowlark cafeterium has good speakers but a microphone/sound system that cuts out a lot. They have tried to fix it but to no avail. It would be nice to be able to use the installed speakers with a good sound system for the 3-4 times per month it is needed-

talent shows, spelling bees, kindergarten music program, assemblies, kindergarten round-up, 5th grade promotion, etc. For the past 5 years PTO has been saving money for a big purchase. **The PTO could use** PTO savings for the estimated \$5000-6000 cost to purchase and install a new sound system. The topic will be discussed further as more details are available on costs and contractors available for the job.

Announcements:
Chris Steward

1. Next Meeting will be Monday December 5 at 6:30 pm in the Meadowlark library, movie in the cafetorium for kids.
2. Costumed Star Wars characters will be at the Andover Public Library on Saturday, November 12 from 9 am to 3 pm. Wear your Star Wars costumes and join in the fun! Bring a toy for Caring and Sharing to participate in the fun.
3. Origami workshop for 4th grade and older at Andover Public Library on Saturday December 3 from 10 to 11:30 am. The workshop is free and will be taught by an experienced origami maker. Registration begins Nov. 21. You have to register to participate.

Adjournment

There was a motion to adjourn by Tammi Braudaway and a second by Jill Sagehorn. Meeting was adjourned.